

Student Welfare Policy

Like any other school, Al-Faisal College needs to have an effective and appropriate Student Welfare Policy and practices, so that all students and staff can work together in a safe, harmonious and educationally productive environment.

As an Islamic school, Al-Faisal College has certain advantages in implementing such a Student Welfare Policy, given that:

- we are a culturally and religiously unified school;
- virtually all students come from an Islamic background;
- as a faith and belief system, Islam embodies a range of values which are highly relevant in forming the basis of a Student Welfare Policy and practices.

As a registered and accredited school, Al-Faisal College must meet all relevant government requirements, specifically including those of the NSW Board of Studies, and is committed to striving for academic excellence, in a safe and mutually respectful atmosphere, where each individual is encouraged to reach his/her potential. **The use of corporal punishment, in any form, is prohibited and has no place in the welfare and disciplinary policy and practices at this school.**

Al-Faisal College has a very comprehensive Student Welfare Policy which meets all the requirements of Board of Studies and other relevant government requirements.

The full text of the Student Welfare Policy is in the student diary and in the college information booklet.

To ensure that all aspects of the college's mission for providing safe and supportive environment are implemented, the following policies and procedures were in place (or developed) during 2005.

Policy	Changes in 2005	Access to full text
<p>Child Protection Policy. This encompasses:</p> <ul style="list-style-type: none"> ▪ definitions and concepts ▪ legislative requirements ▪ reporting and investigating “reportable conduct” ▪ investigation and documentation process 	<p>The policy was finalised in 2005</p>	<p>Issued to all staff including casuals and volunteers. It is included in the Staff Induction Manual.</p>
<p>Pastoral Care Policy encompassing:</p> <ul style="list-style-type: none"> ▪ Homework Policy ▪ School Merit System 	<p>No Changes</p>	<p>Full text in:</p> <ul style="list-style-type: none"> ▪ College information Booklet
<p>Security Policy encompassing:</p> <ul style="list-style-type: none"> ▪ Educational Facilities ▪ Visitor Policy ▪ Emergency Evacuation Policy ▪ Repair and Maintenance Policy ▪ Occupational Health & Safety Policy 	<p>The policy was finalised in 2005</p>	<p>To be issued to all staff members. It is included in the Staff Induction Manual.</p>
<p>Communication Policy encompassing:</p> <ul style="list-style-type: none"> ▪ Formal and informal mechanisms in place for facilitating communication between the school and those with an interest in the student’s education and well-being 	<p>Under review</p>	<p>Full text in:</p> <ul style="list-style-type: none"> ▪ College information booklet
<p>Academic Policies encompassing:</p> <ul style="list-style-type: none"> ▪ School Assessment Policy ▪ Homework Policy ▪ Attendance Policy 	<p>The policy was finalised in 2005</p>	<p>Full Text in:</p> <ul style="list-style-type: none"> ▪ College Information Booklet ▪ Staff Induction Manual ▪ Student Diary
<p>Codes of Conduct Policy encompassing:</p> <ul style="list-style-type: none"> ▪ The role of the student representative council (SRC) ▪ Rights and Responsibilities of Students, Teachers and Parents ▪ Behaviour Management 	<p>No changes</p>	<p>Full text in:</p> <ul style="list-style-type: none"> ▪ College information booklet ▪ Staff Induction Manual
<p>Excursion Policy</p>	<p>Addition of risk assessment to excursion policy</p>	<p>Full text in:</p> <ul style="list-style-type: none"> ▪ Staff Induction Manual

Policy	Changes in 2005	Access to full text
Procedural Fairness Policy encompassing: <ul style="list-style-type: none"> ▪ Dealing with complaints against students ▪ Dealing with complaints against staff ▪ Investigation Process ▪ Findings ▪ Disciplinary Proceedings ▪ Notification to CCYP 	Policy Implemented in 2005	Full text in: Staff Induction Manual
Professional Standards Policy encompassing: <ul style="list-style-type: none"> ▪ Confidentiality and Professionalism ▪ Support for College Policies ▪ Equal Opportunity for Women 	Implemented	Full text in: Staff Induction Manual
Internet/Intranet and Email Policy encompassing: <ul style="list-style-type: none"> ▪ Legal risks ▪ Legal requirements ▪ Best practices ▪ System monitoring ▪ Plagiarism & copyright infringement 	Implement Monitored by College Computer Technician	Full text in: Staff Induction Manual College Information Booklet